



CASA of Natrona County  
1701 E. "E" Street, Casper, WY. 82601  
237-0889 e-mail gwen.casa@mcmurry.net

## Volunteer Application Form

\_\_\_\_\_  
Name

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Cell Phone (if any)

\_\_\_\_\_  
Email Address (if any)

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
City, State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Employed By (If Employed)

\_\_\_\_\_  
Work Phone Number  
May you be called at work?  
Yes  No

\_\_\_\_\_  
Work Address

Brief description of work: \_\_\_\_\_  
\_\_\_\_\_

Formal Education (highest year of school completed): \_\_\_\_\_

Do you speak a foreign language? Yes  No  If yes, which language? \_\_\_\_\_

Do you drive? Yes  No

Do you have regular access to a car? Yes  No

Current community activities:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List current and previous volunteer work (list all previous volunteer work; including brief description of duties and activities, dates of service.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As a CASA volunteer you will be required to attend court hearings for the children you represent. Will you be able to arrange your schedule to attend these hearings?  
Yes  No

Are you willing to commit to eighteen months of volunteer services? Yes  No

What are your reasons for wanting to participate as a CASA volunteer?

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Have you had any personal experience(s) involving:

Child Welfare       Foster Care

Court System       Other agencies offering services to a child

If so, please explain: \_\_\_\_\_

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How did you learn of our program?

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Have you ever been convicted of a crime other than a traffic violation? Yes  No

If yes, what charge? \_\_\_\_\_ Date convicted: \_\_\_\_\_ Where \_\_\_\_\_

Do you consent to a routine check of your criminal records? Yes  No

Can you think of any reason why a judge might be reluctant for you to serve as a CASA volunteer? \_\_\_\_\_

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Please list three references of people who know you well, other than relatives, preferably for whom you have worked in either a paid or volunteer capacity. References will be contacted

	Name	Address	Zip Code	Phone	Relationship
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

How long have you lived in the area? \_\_\_\_\_

CASA of Natrona County reserves the right to make any checks deemed appropriate as to the suitability of anyone responsible for this confidential work. All information obtained will be held in the strictest confidence.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**The CASA of Natrona County program has the right to reject any applicant found to have been convicted of or having charges pending for a felony or misdemeanor involving a sex offense, child abuse or neglect, or related acts that would pose risks to children or the CASA program's credibility.**

Part Two  
CASA of Natrona County

Please answer the following questions in TYPED paragraph form on a separate piece of paper.

1. Write a short summary about your interest in volunteering and how you hope to benefit from the volunteer experience.
2. Briefly explain what led to your decision to apply for a position in the CASA program? (What attracted you to this particular program?)
3. Briefly explain your philosophy of parenting, including the rights and responsibilities of both parents and children.
4. Briefly explain what role you believe society should play in:
  - a. Protecting the rights of children.
  - b. Helping a family overcome hardships and remain living together as one unit.
5. Please write a one-page autobiography.

**Please return your completed application and essays to:**

**CASA of Natrona County  
1701 E. "E" Street  
Casper, WY 82601**



## Authority to Release Information

To Whom It May Concern:

I hereby authorize CASA of Natrona County to conduct an investigation on my background in conjunction with the program guidelines.

I further authorize any Wyoming law enforcement agency to conduct a criminal records check and to release the results of said criminal records check to CASA of Natrona County.

This release is executed by me with the full knowledge and understanding that the information to be obtained about me is for official use of Court Appointed Special Advocates (CASA) of Natrona County.

I have read the above waiver and release statement and fully understand what rights I am waiving by signing this document.

_____ SIGNATURE	_____ DATE
_____ FULL NAME	
_____ PREVIOUS NAMES (MAIDEN, ETC.)	
_____ SOCIAL SECURITY NUMBER	_____ DATE OF BIRTH

CURRENT ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PREVIOUS ADDRESS(ES) FOR THE PAST FIVE YEARS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The CASA of Natrona County program has the right to reject any applicant based upon their refusal to sign this Authority to Release Information form.

# CASA OF NATRONA COUNTY

## REFERENCE REQUEST

RE: \_\_\_\_\_

DATE: \_\_\_\_\_

Dear \_\_\_\_\_:

The above referenced applicant has given the CASA program permission to contact you as a reference.

Although CASA is a volunteer position, the duties carried out by a Court Appointed Special Advocate are extremely important. As advocates for children who have been victims of abuse and/or neglect, volunteers must be responsible, articulate and mature. This reference form will be used to assess the candidate's ability to carry out the role of a CASA volunteer. Select CASA applicants will attend a 30 hour training program with on-going program supervision. Once appointed to a case, the CASA will be responsible for researching the case, interviewing all relevant parties and preparing all written reports for the presiding judge.

Please do not hesitate to call the CASA office if you seek additional information about CASA. Thank you for agreeing to take a few minutes to fill out the following form.

1. How long have you know the applicant? In what capacity?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Do you have knowledge of how the applicant relates to children?

{ } Yes          { } No

If yes, please describe.

\_\_\_\_\_  
\_\_\_\_\_

3. What three adjectives best describe the applicant?

\_\_\_\_\_          \_\_\_\_\_          \_\_\_\_\_

4. How well does the applicant finish project and activities?  
 Very Well     Well     Average     Below Average

5. Would you describe the applicant as a leader? Self Assured?  
 Yes         No

6. Have you observed the applicant in any of the following situations? If so, would you explain how the applicant handled the situation.

	Observed Yes/No	Gracefully	Competently	With Some Difficulty
Public Speaking.				
Working with sensitive or controversial issues.				
Defusing a potentially explosive situation.				
Defending a position on an issue with colleagues.				

7. How would you rate the applicant on the following skills?

	Excellent	Good	Fair	Poor	Never Observed
Writing Skills					
Interviewing Skills					
Interpersonal Skills					
Levels of Motivation					
Political Savvy					

8. Overall, I would give the applicant the following recommendation for CASA:

Excellent     Very Good     Good     Fair

I have some reservations.

9. Please add any additional comments here summarizing your view of the applicant's ability to work with court professionals on behalf of an abused child. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_